



April 18, 2023

To Lebanese Embassy in New Delhi  
Address A-15/21, Vasant Marg, Vasant Vihar, New Delhi, Delhi 110057  
Subject Invitation Letter to Lebanon

Established in 1990, Relief International (RI) is a non-profit organization that partners with some of the world's most vulnerable communities to relieve poverty, ensure well-being and advance dignity. We specialize in fragile, high-risk settings, responding to natural disasters, humanitarian emergencies, and chronic poverty. We work in 18 countries across Africa, Asia and the Middle East. In Lebanon, Relief International's head-office is located at: Jisr El Basha, Saint Elie Church Street, Basha Garden Center, 4th Floor, Tel/Fax: 01 – 490694. The organization was established in Lebanon according to Decree No. 288 dated April 27, 2007. Relief International is registered in Lebanon under the National Social Security #2882265. The organization's registration number with the Ministry of Finance (MOF) is 1477753.

We are kindly requesting the embassy to grant **Mr. Munshi Nazrul Islam**, a Bangladeshi national, who is currently employed at Relief International (RI) in the capacity of **Deputy Country Director of Relief International in Bangladesh**, the needed visa to enter Lebanon for the work-related reasons which are mentioned hereinafter.

Mr. Munshi, holder of Bangladesh Passport no B00000115, is invited to visit RI's country office in Lebanon during the phase which extends from **Thursday June 13<sup>th</sup> 2023 to Friday June 16<sup>th</sup> 2023**. The objective of his visit to Lebanon's country office is to attend a regional workshop organized for senior team members. During his stay in Lebanon, **RI will be fully covering Mr. Munshi's expenses** which are related to the round-trip ticket, accommodation, transportation, and insurance.

Passport Information:

- Surname: Islam
- Given Name(s): Munshi Nazrul Islam
- Nationality: Bangladeshi
- Passport no: B00000115
- Issuing date: 18 October 2020
- Expiry date: 17 October 2030

On behalf of the Relief International team, we thank you for your attention to this request and for your support. Please do not hesitate to contact us for any further clarifications.

Sincerely,

**Melanie Horne**, Signature: , Date: April 18, 2023

Deputy Country Director – Lebanon

Email: [melanie.horne@ri.org](mailto:melanie.horne@ri.org)

Mobile: +1 901 734 2972, +961 70 040985

Web: [www.ri.org](http://www.ri.org)



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