



FASTTRACK

CHECKLIST

Thank you for using DHL.

Follow the Steps below now that you have printed the documents:

- Take the **OUTBOUND** and **RETURN** airwaybill copies, the **Passport Applicant List**, and the **Transaction Receipts** with you to the Lebanese Embassy or General Consulate when you go to submit your passport application. *(The passport application can only be obtained from and submitted to the Embassy or General Consulate).*
Please contact the Lebanese Embassy or General Consulate nearest you, for details.
- Present one of the **Transaction Receipts** to the Lebanese Embassy or General Consulate as proof of payment of the shipping charges to DHL. Keep the other copy for your records.
- Two copies of the **OUTBOUND** airwaybill for the shipping from the Embassy or General Consulate to the Lebanese Foreign Ministry should be placed in the see-through pouch on the outside of the DHL flyer (to be supplied by the Embassy or General Consulate). One copy is to be kept by the Embassy or General Consulate for their records.
- Your passport application(s), the three copies of the **RETURN** airwaybills, and the **Passport Applicant List** will be placed in the DHL flyer by the Embassy or General Consulate.

The Embassy or General Consulate will contact DHL to collect the consignment.

You will receive automatic notifications from DHL as follows:

- Upon collection of your consignment from the Embassy or General Consulate in the country you are residing
- Upon delivery of your consignment to the Lebanese Foreign Ministry
- Upon delivery of your consignment to the Embassy or General Consulate

Upon receiving notification from DHL that your consignment was delivered. Contact the Embassy or General Consulate to arrange for the collection of your new passport(s).

Visit www.dhl.com to track shipment progress or Call DHL Express® - Lebanon on 00961-1-625256

ⓘ Any inquiries as to the progress of your new passport request should be made to the **Embassy or General Consulate** and NOT DHL. DHL has no information on the status of your request nor does it have any influence on the process. DHL is being contracted by you to transport your documents only. Using DHL FastTrack will shorten the time it takes to transport your documents to and from Lebanon.

ⓘ DHL will deliver your new Passport to the Embassy or the General Consulate where you applied. DHL will not redirect the delivery of the Passport to any other location or under any circumstances.

شكراً لإستعمالك خدمات د.إش.أل

عند التوجه إلى السفارة أو القنصلية العامة اللبنانية لتقديم طلب جواز السفر، يجب أن تكون مصحوباً بثلاث نسخ عن بوليصة الصادر (**OUTBOUND**)، ثلاث نسخ عن بوليصة الوارد (**INBOUND**)، قائمة مقدم الطلب (**Passport Applicant List**) و نسختين عن إيصالات المعاملة (**Transaction Receipt**).

□ قم بإبراز نسخة عن إيصال المعاملة إلى السفارة أو القنصلية العامة اللبنانية بمثابة إثبات على دفع رسوم الشحن لصالح شركة الـ دي إتش إل واحتفظ بالنسخة الأخرى.

□ ضع نسختين عن بوليصة الشحن الصادر من السفارة أو القنصلية العامة إلى وزارة الخارجية اللبنانية داخل الحقيبة الشفافة على الجهة الخارجية من الظرف الخاص بالـ دي إتش إل (ينبغي تقديمها من قبل السفارة أو القنصلية العامة). يتم الاحتفاظ بنسخة في سجلات السفارة أو القنصلية العامة.

□ ضع طلب جواز السفر (الطلبات) و ثلاث نسخ عن بوليصة الشحن الواردة وقائمة مقدم الطلب داخل الظرف الخاص بالـ دي إتش إل من قبل السفارة أو القنصلية العامة.

تعتمد السفارة أو القنصلية العامة إلى الإتصال الـ دي إتش إل للحصول على الشحنة.

ستستلم إشعارات (E-Mail / SMS) تلقائية من دي إتش إل في الحالات التالية:

- ← لدى الحصول على الشحنة من السفارة أو القنصلية العامة في البلد الذي تقيم فيه؛
- ← لدى تسليم الشحنة إلى وزارة الخارجية و المغتربين في لبنان؛
- ← لدى تسليم الشحنة إلى السفارة أو القنصلية العامة.

عند إعلامك بتسليم الشحنة من قبل الـ دي إتش إل إلى السفارة أو القنصلية العامة، بادر بالإتصال بهم بغية تحديد موعد إستلام جواز(جوازات) السفر الجديدة.

قم بزيارة موقعنا www.dhl.com لتعقب مسار الشحنة.

لمزيد من التفاصيل يرجى الإتصال بالسفارة اللبنانية أو القنصلية العامة الأقرب لك.

! ينبغي الرجوع إلى السفارة أو القنصلية العامة وليس إلى شركة الـ دي إتش إل بشأن أي إستفسار حول مسار جواز السفر الجديد. الـ دي إتش إل لا تملك أي معلومات حول مستندات الطلب المقدم وليس لها أي تأثير على العملية. فشركة الـ دي إتش إل هي الجهة التي تعاقدتم معها لنقل مستنداتكم لا أكثر. وباستخدامكم خدمة DHL FastTrack، فإنكم تقلصون الوقت الذي يستغرقه نقل المستندات من وإلى لبنان.

! لا يمكنك إستلام الجواز السفر المنجز إلا من السفارة أو القنصلية العامة للبنان التي قمت بتقديم الطلب فيها. لا يمكن لشركة الـ DHL بتسليم الجواز في أي مكان آخر.

GENERAL CONSULATE OF LEBANON
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MAIL ROOM
BUR DUBAI
UMM HURAIR1
CONSULATE AREA STREET NMBR 3
-DUBAI

MINISTRY OF FOREIGN AFFAIRS
MINISTRY OF FOREIGN AFFAIRS
CONSULAR DEPARTMENT
ACHRAFIEH, PALAIS BOUSTROS
LA CIGALE SOFIL
1ST FLOOR
-BEIRUT

Shipment Details

Shipment Date : 2024-01-31
Waybill Number : 9946449634/XXXXXXXXXX
Service Type : DOX/DOX
Packaging Type : DHL FLYER
Number of Pieces : 0/0
Total Weight : 0.50 Kg./0.50 Kg.
Dimensional Weight : 0.00 Kg./0.00 Kg.
Chargeable Weight : 0.50 Kg./0.50 Kg.
Extended Liability : YES / YES

Payment Details

Payment Type : CARD
DHL Documents Expiry : 2024-04-30
Order ID : 10067657
Receipt Number Payment : 403105041244
Date : 1/31/2024 5:45:09 AM
Payment Method : CREDIT
Total Payment Amount : 133.79
Authorization Code : RISMLY

APPROVED

Main Applicant

Name : MOHAMMAD BASSAM ALHAJ

Description of Contents

1 PASSPORT FOR MOHAMMAD BASSAM ALHAJ

International Information

Declared Value : 0.000 USD
Destination Duties and : NO / NO
Taxes Delivery Duty Paid : NO / NO

Charges Information

TRANSPORTATION CHARGES (OUTBOUND)	USD 36.20
EXTENDED LIABILITY (OUTBOUND)	USD 10.00
EMERGENCY SITUATION (OUTBOUND)	USD 0.10
FUEL SURCHARGE (OUTBOUND)	USD 7.26
TRANSPORTATION CHARGES (RETURN)	USD 35.09
EXTENDED LIABILITY (RETURN)	USD 10.00
EMERGENCY SITUATION (RETURN)	USD 0.10
FUEL SURCHARGE (RETURN)	USD 7.04
GESEC PROCESSING FEES	USD 23.00
EXPEDITED INTERNATIONAL GESEC PROCESSING FEE	USD 5.00
TOTAL CHARGES (VAT included if applicable)	USD 133.79

DHL EXPRESS TERMS AND CONDITIONS OF CARRIAGE "Terms and Conditions" / IMPORTANT NOTICE

When ordering DHL's services you, as "Shipper", are agreeing, on your behalf and on behalf of the receiver of the Shipment ("Receiver") and anyone else with an interest in the Shipment that these Terms and Conditions shall apply.

"Shipment" means all documents or parcels that travel under one waybill and which may be carried by any means DHL chooses, including air, road or any other carrier. A "waybill" shall include any Shipment identifier or document produced by DHL or Shipper automated systems such as a label, barcode, waybill or consignment note as well as any electronic version thereof. Every Shipment is transported on a limited liability basis as provided herein. If Shipper requires greater protection, then insurance or Document Protection may be arranged at an additional cost. (Please see below for further information). "DHL" means any member of the DHL Express Network.

1. Customs Clearance

DHL may perform any of the following activities on Shipper's or Receiver's behalf in order to provide its services: (1) complete any documents, amend product or service codes, and pay any duties, taxes or penalties required under applicable laws and regulations ("Customs Duties"), (2) act as Shipper's forwarding agent for customs and export control purposes and as Receiver solely for the purpose of designating a customs broker to perform customs clearance and entry and (3) redirect the Shipment to Receiver's customs broker or other address upon request by any person who DHL believes in its reasonable opinion to be authorised.

2. Unacceptable Shipments

Shipments are not accepted if they are prohibited or restricted by applicable customs regulations, or if they contain any of the following items: counterfeit goods, animals, bullion, currency, gem stones, weapons, explosives and ammunition; human remains; illegal items, such as ivory and narcotics and other goods as may be described at http://www.dhl.com/express_import_guidelines.
It is classified as hazardous material, dangerous goods, prohibited or restricted articles by IATA (International Air Transport Association), ICAO (International Civil Aviation Organisation), ADR (European Road Transport Regulation on dangerous goods) or other relevant organisation ("Dangerous Goods").
Its address is incorrect or not properly marked or its packaging is defective or inadequate to ensure safe transportation with ordinary care in handling, or it contains any other item which DHL decides cannot be carried safely or legally.

3. Deliveries and Undeliverables

Shipments cannot be delivered to PO boxes or postal codes. Shipments are delivered to the Receiver's address given by Shipper but not necessarily to the named Receiver personally. Shipments to addresses with a central receiving area will be delivered to that area.
DHL may notify Receiver of an upcoming delivery or a missed delivery. Receiver may be offered alternative delivery options such as delivery on another day, no signature required, redirection or collection at a DHL Service Point, as further described at: <http://www.ondemand.dhl.com/>. Shipper may exclude certain delivery options on request.
If the Shipment is deemed to be unacceptable as described in Section 2, or it has been undervalued for customs purposes, or Receiver cannot be reasonably identified or located, or Receiver refuses delivery or to pay Customs Duties or other Shipment charges, DHL shall use reasonable efforts to return the Shipment to Shipper at Shipper's cost, failing which the Shipment may be released, disposed of or sold without incurring any liability whatsoever to Shipper or anyone else, with the proceeds applied against Customs Duties, Shipment charges and related administrative costs with the balance of the proceeds of a sale to be returned to Shipper. DHL shall have the right to destroy any Shipment which any law prevents DHL from returning to Shipper as well as any Shipment of Dangerous Goods.

4. Inspection

DHL has the right to open and inspect a Shipment without notice for security or customs or other valid reasons.

5. Shipment Charges and Fees

DHL's Shipment charges are calculated according to the higher of actual or volumetric weight per piece and any Shipment may be re-weighed and re-measured by DHL to confirm this calculation.
Shipper, or the Receiver when DHL acts on Receiver's behalf, shall pay or reimburse DHL for all Shipment or other charges due, or Customs Duties owed for services provided by DHL or incurred by DHL on Shipper's or Receiver's behalf. Payment of Customs Duties may be requested prior to delivery.
If DHL uses its credit with the Customs Authorities or advances any Customs Duties on behalf of Shipper or Receiver, or redirects a Shipment to Receiver's customs broker, DHL shall be entitled to assess a fee, which is further described at http://www.dhl.com/advance_payment.

6. DHL's Liability

DHL's liability in respect of any one Shipment transported by air (including ancillary road transport or stops en route) is limited by the Montreal Convention or the Warsaw Convention, as applicable to the lower of (i) the current market or declared value, or (ii) 19 Special Drawing Rights per kilogram (approximately \$US 26.00 per kilogram).
Such limits shall also apply to all other forms of transportation, except where Shipments are carried only by road, when the limits below apply.
For cross border Shipments transported by road, DHL's liability is or shall be deemed to be limited by the Convention for the International Carriage of Goods by Road (CMR) to the lower of (i) current market value or declared value, or (ii) 8.33 Special Drawing Rights per kilogram (approximately \$US 14.00 per kilogram). Such limits will also apply to national road transportation in the absence of any mandatory or lower liability limits in the applicable contract terms and conditions.

If Shipper regards these limits as insufficient it must make a special declaration of value and request insurance or Document Protection as described in Section 8 or make its own insurance arrangements.

DHL's liability is strictly limited to direct loss and damage to a Shipment only and to the per kilogram limits in this Section 6. All other types of loss or damage are excluded (including but not limited to lost profits, income, interest, future business), whether such loss or damage is special or indirect, and even if the risk of such loss or damage was brought to DHL's attention.

DHL will make every reasonable effort to deliver the Shipment according to DHL's regular delivery schedules, but these schedules are not binding and do not form part of the contract. DHL is not liable for any damages or loss caused by delay, but for certain Shipments, Shipper may be able to claim limited delay compensation under the Money Back Guarantee terms and conditions, which are available at <http://www.dhl.com/mbg>.

7. Claims

Except as otherwise provided under Section 8, all claims must be submitted in writing to DHL within thirty (30) days from the date that DHL accepted the Shipment, failing which DHL shall have no liability whatsoever. Claims are limited to one claim per Shipment, settlement of which will be full and final settlement for all loss or damage in connection therewith.

8. Shipment Insurance / Document Protection

8.1 Shipment Insurance. DHL may be able to arrange insurance covering the current value in respect of loss of or damage to the Shipment, provided that the Shipper so instructs DHL in writing, including by completing the insurance section on the front of the waybill or by DHL's automated systems and pays the applicable premium. Shipment insurance does not cover indirect loss or damage, or loss or damage caused by delays. Further details can be found at <http://www.dhl.com/insurance>.

8.2 Document Protection. In relation to document Shipments, DHL offers a service option called Extended Liability covering a fixed amount of compensation in respect of loss, provided that the Shipper selects this option or requests it via DHL's automated systems and pays the applicable fee. Further details can be found at http://www.dhl.com/document_protection

9. Circumstances Beyond DHL's Control

DHL is not liable for any loss or damage arising out of circumstances beyond DHL's control. These include but are not limited to electrical or magnetic damage to, or erasure of, electronic or photographic images, data or recordings; any defect or characteristic related to the nature of the Shipment, even if known to DHL; any act or omission by a person not employed or contracted by DHL - e.g. Shipper, Receiver, third party, customs or other government official; "Force Majeure" - e.g. earthquake, cyclone, storm, flood, fog, war, plane crash, embargo, riot, civil commotion, or industrial action.

10. Shipper's Warranties and Indemnities

Shipper shall indemnify and hold DHL harmless for any loss or damage arising out of Shipper's failure to comply with the following warranties and representations:

- all information provided by Shipper or its representatives is complete and accurate;
- the Shipment is acceptable for transport under Section 2 above;
- the Shipment was prepared in secure premises by reliable persons and was protected against unauthorized interference during preparation, storage and any transportation to DHL;
- Shipper has complied with all applicable customs, import, export, data protection laws, sanctions, embargos and other laws and regulations; and
- Shipper has obtained all necessary consents to provide DHL with personal data including Receiver's data as may be required for transport, customs clearance and delivery.

11. Routing

Shipper agrees to all routing and diversion, including the possibility that the Shipment may be carried via intermediate stopping places.

12. Governing Law

Any dispute arising under or in any way connected with these Terms and Conditions shall be subject, for the benefit of DHL, to the non-exclusive jurisdiction of the courts of, and governed by the law of the country of origin of the Shipment and Shipper irrevocably submits to such jurisdiction, unless contrary to applicable law.

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Extended Liability : YES / YES

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• it contains counterfeit goods, animals, bullion, currency, gem stones, weapons, explosives and ammunition; human remains; illegal items, such as ivory and narcotics and other goods as may be described at http://www.dhl.com/express_import_guidelines.
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10. Shipper's Warranties and Indemnities

Shipper shall indemnify and hold DHL harmless for any loss or damage arising out of Shipper's failure to comply with the following warranties and representations:

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- the Shipment is acceptable for transport under Section 2 above;
- the Shipment was prepared in secure premises by reliable persons and was protected against unauthorized interference during preparation, storage and any transportation to DHL;
- Shipper has complied with all applicable customs, import, export, data protection laws, sanctions, embargos and other laws and regulations; and
- Shipper has obtained all necessary consents to provide DHL with personal data including Receiver's data as may be required for transport, customs clearance and delivery.

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UMM HURAIR1
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-DUBAI
UNITED ARAB EMIRATES
4 397 7450 ext.6 -

MINISTRY OF FOREIGN AFFAIRS

MINISTRY OF FOREIGN AFFAIRS
CONSULAR DEPARTMENT
ACHRAFIEH, PALAIS BOUSTROS
LA CIGALE SOFIL
1ST FLOOR
-BEIRUT
LEBANON
009611332347 -

Airwaybill Numbers

OUTBOUND

(From Embassy/Consulate to Foreign Ministry)

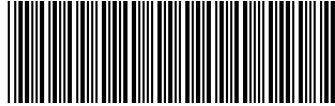
: 9946449634



RETURN

(From Foreign Ministry to Embassy/Consulate)

: XXXXXXXXXXXX



Applicant Name(s)

Passport #1 : MOHAMMAD BASSAM ALHAJ

EXPRESS WORLDWIDE



2024-01-31 MyDHL API 1.0 / *GLS certified label*

From : GENERAL CONSULATE OF LEBANON
MAIL ROOM
BUR DUBAI
UMM HURAIR1
CONSULATE AREA STREET NMBR 3
DUBAI BEIRUT
UNITED ARAB EMIRATES

OUTBOUND

Origin:
DXB

To : MINISTRY OF FOREIGN AFFAIRS
CONSULAR DEPARTMENT
ACHRAFIEH, PALAIS BOUSTROS
LA CIGALE SOFIL
1ST FLOOR
BEIRUT BEIRUT
LEBANON

Contact:

BEYO LB-BEY-GTW

ADI-03M

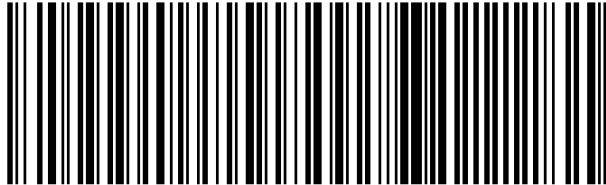
Day Time

Ref No: MOHAMMAD BASSAM ALHAJ
Content : Documents

Pce/Shpt Weight Piece
0.5 kg 1 / 1

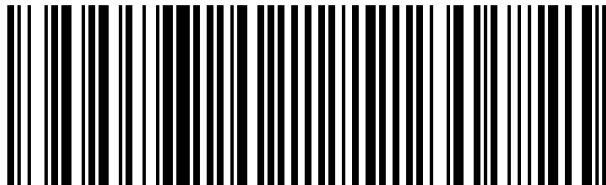


WAYBILL 99 4644 9634



(2L)LB:BEYGTW+42000000

Ref Code: MOHAMMAD BASSAM ALHAJ
DELIVER ONLY TO MINISTRY



(J) JD01 4600 0114 0261 5911

EXPRESS WORLDWIDE



2024-01-31 MyDHL API 1.0 / *GLS certified label*

From : GENERAL CONSULATE OF LEBANON
MAIL ROOM
BUR DUBAI
UMM HURAIR1
CONSULATE AREA STREET NMBR 3
DUBAI BEIRUT
UNITED ARAB EMIRATES

OUTBOUND

Origin:
DXB

To : MINISTRY OF FOREIGN AFFAIRS
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BEIRUT BEIRUT
LEBANON

Contact:

BEYO LB-BEY-GTW

ADI-03M

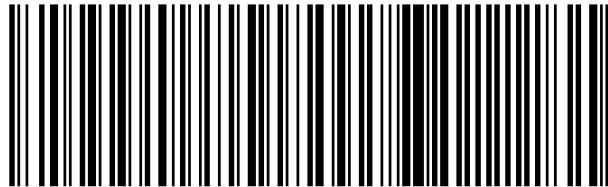
Day Time

Ref No: MOHAMMAD BASSAM ALHAJ
Content : Documents

Pce/Shpt Weight Piece
0.5 kg 1 / 1



WAYBILL 99 4644 9634



(2L)LB:BEYGTW+42000000

Ref Code: MOHAMMAD BASSAM ALHAJ
DELIVER ONLY TO MINISTRY



(J) JD01 4600 0114 0261 5911

WAYBILL DOC

Not to be attached to package - Hand to Courier
2024-01-31 MyDHL API 1.0 / GLS certified label



Shipper :

GENERAL CONSULATE OF LEBANON
MAIL ROOM
BUR DUBAI
UMM HURAIR1
CONSULATE AREA STREET NMBR 3
DUBAI BEIRUT
UNITED ARAB EMIRATES

Contact:
4 397 7450ext6

Receiver :

MINISTRY OF FOREIGN AFFAIRS
CONSULAR DEPARTMENT
ACHRAFIEH, PALAIS BOUSTROS
LA CIGALE SOFIL
1ST FLOOR

Contact:
009611332347

consular@foreign.gov.lb

**BEIRUT BEIRUT
LEBANON**

BEYOAE-DXB-MEY LB-BEY-GTW

Product Details:

[D] EXPRESS WORLDWIDE (42)

Features / Services (Service Code)

Automated Digital Imaging(PJ)
DATA STAGING 03(PT)
EXTENDED LIABILITY(IB)

Shipment Details

Ref No: MOHAMMAD BASSAM ALHAJ

Content: Documents

Cust Decl Shpt Wgt (UOM) / Dim Wgt (UOM):

0.5 kg

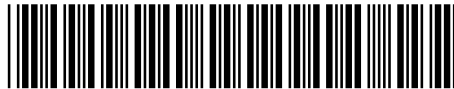
Pieces

1

Name (in Capital Letters)

Signature

Date (DD.MM.YYYY)



WAYBILL 99 4644 9634

License Plates of pieces in shipment

JD014600011402615911

EXPRESS WORLDWIDE



2024-01-31 MyDHL API 1.0 / *GLS certified label*

From : MINISTRY OF FOREIGN AFFAIRS
CONSULAR DEPARTMENT
ACHRAFIEH,PALAIS BOUSTROS
LA CIGALE SOFIL
1ST FLOOR
BEIRUT
LEBANON

RETURN

Origin:
BEY

To: GENERAL CONSULATE OF LEBANON
MAIL ROOM
BUR DUBAI
UMM HURAIR1
CONSULATE AREA STREET NMBR 3
DUBAI
UNITED ARAB EMIRATES

Contact:

D100 AE-DXB-MEY

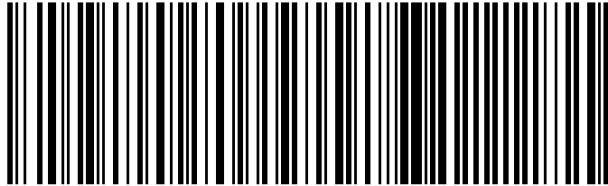
ADI-03M

Day Time

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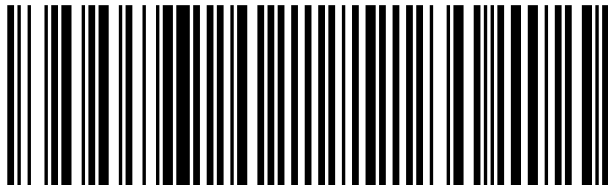
Content : 1 PASSPORT FOR MOHAMMAD BASSAM ALHAJ

Pce/Shpt Weight Piece
0.5 kg 1 / 1



(2L)AE:DXBMEY+42000000

Ref Code: MOHAMMAD BASSAM ALHAJ
DELIVER ONLY TO EMBASSY/CONSULATE



EXPRESS WORLDWIDE



2024-01-31 MyDHL API 1.0 / *GLS certified label*

From : MINISTRY OF FOREIGN AFFAIRS
CONSULAR DEPARTMENT
ACHRAFIEH,PALAIS BOUSTROS
LA CIGALE SOFIL
1ST FLOOR
BEIRUT
LEBANON

RETURN

Origin:
BEY

To: GENERAL CONSULATE OF LEBANON
MAIL ROOM
BUR DUBAI
UMM HURAIR1
CONSULATE AREA STREET NMBR 3
DUBAI
UNITED ARAB EMIRATES

Contact:

D100 AE-DXB-MEY

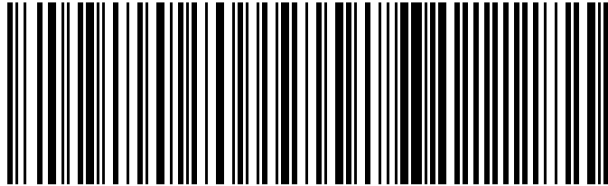
ADI-03M

Day Time

Ref No: MOHAMMAD BASSAM ALHAJ

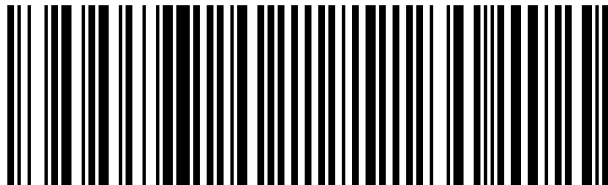
Content : 1 PASSPORT FOR MOHAMMAD BASSAM ALHAJ

Pce/Shpt Weight Piece
0.5 kg 1 / 1



(2L)AE:DXBMEY+42000000

Ref Code: MOHAMMAD BASSAM ALHAJ
DELIVER ONLY TO EMBASSY/CONSULATE



WAYBILL DOC

Not to be attached to package - Hand to Courier
2024-01-31 MyDHL API 1.0 / GLS certified label



Shipper :

MINISTRY OF FOREIGN AFFAIRS
CONSULAR DEPARTMENT
ACHRAFIEH,PALAIS BOUSTROS
LA CIGALE SOFIL
1ST FLOOR
BEIRUT
LEBANON

Contact:

009611332347

Receiver :

GENERAL CONSULATE OF LEBANON
MAIL ROOM
BUR DUBAI
UMM HURAIR1
CONSULATE AREA STREET NMBR 3

Contact:

4 397 7450ext6

info@lebanonconsulate-uae.com

DUBAI

UNITED ARAB EMIRATES

D100LB-BEY-GTW AE-DXB-MEY

Product Details:

[D] EXPRESS WORLDWIDE (42)

Features / Services (Service Code)

Automated Digital Imaging(PJ)
DATA STAGING 03(PT)
EXTENDED LIABILITY(IB)

Shipment Details

Ref No: MOHAMMAD BASSAM ALHAJ

Content: 1 PASSPORT FOR MOHAMMAD BASSAM ALHAJ

Cust Decl Shpt Wgt (UOM) / Dim Wgt (UOM):

0.5 kg

Pieces

1

Name (in Capital Letters)

Signature

Date (DD.MM.YYYY)

